

**PALM SPRINGS CEMETERY DISTRICT**

**AGENDA  
REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

**Thursday, November 10, 2011 at 2:00 p.m.**

Palm Springs Cemetery District, 31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

**a.** Approval of October 14, 2011 Special Meeting Minutes

**b.** Approval of October Expenditures

General Fund		\$ 68,269.76
Reimburse Voucher 1319	\$ 31,208.26	
Reimburse Voucher 1320	\$ 35,264.55	
Accumulative Capital Outlay		\$ 25,535.84
Reimburse Voucher 1297	\$ 1,687.50	
Reimburse Voucher 1309	\$ 64.64	
Reimburse Voucher 1310	\$ 250.00	
Reimburse Voucher 1311	\$ 18,846.70	
Reimburse Voucher 1321	\$ 2,270.00	
Reimburse Voucher 1322	\$ 417.00	

Total October 31, 2011 Expenditures Checks & Visa/Debit Card  
18073 -18116 & 18071/18072 & 1786-1806/Direct Deposits (Payroll) \$ 91,805.60

**c.** Financial Reports as of October 31, 2011 (F-1 thru F-15)

**6. ADMINISTRATIVE CALENDAR**

- a. Lund & Guttry CPA's – Annual Audit Report
- b. Neal Wilson, N & N Financial – General Overview of District Investments 3<sup>rd</sup> Quarter 2011
- c. PSCD New Office Building/Public Restrooms Update
- d. Ratification of Chairperson Pye and Vice Chairperson Pepper Executive Decision - Replace Stolen Ramon Road Gate Controller as an Urgency Measure
- e. Discussion District Paying an Expense Which Includes Alcoholic Beverages - District Policy
- f. New Tile Selection for Memorial Terrace Fountain Back Wall at DMP
- g. Discussion Veterans Day Service at DMP
- h. Review for Discussion and Possible Approval - Day of the Dead Ceremony at DMP
- i. Strategic Planning Study Session January 2012 - Elizabeth Versace, Grant Factory – Facilitator

**7. LEGISLATIVE CALENDAR - None**

**8. BOARD DISCUSSION**

**9. PUBLIC HEARING CALENDAR - None**

**10. REPORTS**

- a. Trustees
- b. Manager

**11. FUTURE AGENDA ITEMS**

- a. Discussion in 2012/2013 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE - None**

**13. CLOSED SESSION ANNOUNCEMENTS - None**

**14. ADJOURNMENT**

**THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Monday, November 7, 2011**